

CINCITYCON 2017

**Tabletop Gaming
Convention**

October 6-8, 2017



Exhibitor Agreement

CinCityCon is excited to bring a new brand of gaming goodness to the Cincinnati area. Our home will be the awesome Sharonville Convention Center located at 11355 Chester Rd. Cincinnati OH.

2017 is the first year for CinCityCon, although we have over 15 years of experience running successful conventions. Based on the popularity of our Kickstarter, we project our attendance this first year will be 500-700. We will host many events like Learn to Plays, Play to Wins, Tournaments and a 1,500 + Gaming Library. There will also be Cosplay and an Awesome Adult Party Gaming, with an onsite bar in the evening.

Each Exhibitor Table includes the following:

- One 6ft. Table
- 2 Chairs
- 2 Exhibitor Badges
- 8ft x 8ft of booth space
- Promotion of your attendance

This is provided for each Table and Exhibitor requests.

Exhibitor Table costs:

- 1 Space - \$175
- 2 Spaces - \$330
- 3 Spaces - \$480
- 4 Spaces - \$620

Exhibitors with multiple tables will receive additional promotional consideration.

Table assignment takes into account the number of tables an exhibitor has and if they are a sponsor (contact us if you want information on becoming a sponsor of CinCityCon).

Company Name:	Contact Name:
Contact Number:	Email Address:
Website Address:	Number of Tables Requested:
Product or Service Description:	
Names for Badges (2 per table)	

CinCityCon Gaming Convention 2017

Vendor Policy

The following constitutes a formal agreement between CinCityCon (Lexicon Gaming LLC) and the vendor applicant. To be considered a vendor the following must occur:

- 1) Fill out and return the agreement in full.
- 2) Pay any applicable fees
- 3) We request but at this time are not obligating vendors to promote CinCityCon through their website, Facebook and/or storefront.

1. Booth space is NOT transferable. Space will be assigned at CinCityCon's sole discretion. Vendor booths must be occupied at all times during vendor hours. Event Staff will not be able to watch any vendors' booth.
2. No booth space will be fully reserved until payment is received.
3. Each exhibitor will be granted two regular weekend passes per table space. These passes will allow entry into the event all 3 days. If additional passes are needed, they need to be purchased at the regular admission price.
4. Convention exhibitors must have booths completely set up by 12:00 Noon on Friday and remain set up during the entire show, ending at 3:00pm Sunday. Exhibitors not set up by Noon or tearing down prior to 3PM Sunday may not be accepted back. Exhibitors who arrive after doors open to the public may lose their space to those on our waiting list. Exhibitors will receive an information email that will include, among other things, the available times for set up on Thursday evening & Friday morning.
5. Changing assigned locations or space is NOT allowed at the event.
6. Vendors may set up in any way they see fit within the boundaries of their space, so long as they do not block out exhibitors or site lines to their booth. Extra booth materials are available at vendor's expense and must be arranged for through CinCityCon prior to convention. Loading area must be kept clear to allow other vendors access for set up.
7. CinCityCon has the right to refuse or remove any displays they deem obscene or not in conformity of the CinCityCon Image. This includes but is not limited to material relating to drug use or a pornographic nature. Please notify us in advance if you may have material you think may be offensive. We will review said material for approval.
8. Any dealer who appears to be under the influence of drugs and/or alcohol and displays any disruptive behavior will be asked to leave with no refunds given on any fees paid in advance.
9. Signage and decorations should not cause damage to walls or other property belonging to the Sharonville Convention Center. Vendor is responsible for any damage caused by their actions.
10. Refund Policy:
Prior to August 15, 2017: We will refund 75% of the total.
After August 15, 2017: NO REFUNDS WILL BE ISSUED.
11. Liability Waiver: Vendors agree to discharge CinCityCon, and its staff from any suits or claims based on property/possession loss or damage.
12. CinCityCon does not act as a reseller. All items are sold by individual vendors and those vendors take full responsibility for all licenses needed and tax liability on items sold by them.

I have read the preceding vendor rules and regulations and agree to them in full:

Vendor Applicant _____

Date _____